



- 1 – Transport will be carried out at the expense and responsibility of the supplier to our warehouses or to the agreed delivery location, unless otherwise indicated.
- 2 – Reusable packaging, consigned and returned to the supplier, will be re-issued “freight collect”. The “non-reusable” will be borne by the supplier.
- 3 – Each delivery must always be accompanied by its corresponding VALUED DELIVERY NOTE. REFERRING TO OUR ORDER NUMBERS AND O.F. Likewise, these numbers will have to be indicated clearly on each package.
- 4 – The delivery times indicated in our orders will be understood for merchandise deposited in our warehouses.
- 5 – The receipt of the goods will be subject to their acceptance by our control services. When the rejected merchandise is returned, the costs of transport will be borne by supplier.
- 6 – Each shipment must be accompanied by the quality documentation indicated in the order.
- 7 – Invoices will always be sent during the three days following each supply. It is essential to mention in this document our ORDER AND O.F. NUMBERS.
- 8 – Payments for supplies will be made using CONFIRMING within 60 DAYS (15th and 30th of each month) without financial expenses.
- 9 – Any payment method that, due to exceptional circumstances, is not 60-day CONFIRMING, must be expressly agreed between the supplier and our Purchasing department in advance.
- 10 – A maximum variation on the order quantity of 15% in excess or 10% in deficiency will be accepted.
- 11 – All models, dies and tools in general, casting, injection and forging/stamping, developed by the Supplier for the manufacture of parts for CMASA, will be the property of CMASA once they have been fully paid. CMASA may request from the Supplier to send them to its facilities, “postage due”, anytime upon prior communication.
- 12 - The tools, models, dies, etc. transferred to the Supplier by CMASA for manufacturing their parts, will be returned to CMASA along with the last delivery of parts in perfect conditions of use.
- 13 – For non-compliance with the delivery time, a discount of 2% of the total amount of the order will be made for each week or fraction of a week of delay.
- 14 – Failure to comply with the delivery deadline may result, if deemed appropriate, in the cancellation of the order for all purposes.
- 15 – For any litigation arising from this document, the parties will submit only to the jurisdiction of the Courts of Zaragoza.
- 16 – The Organization must apply appropriate controls to its external suppliers to ensure that the required requirements are met.
- 17 – Due to CMASA certification in the UNE-EN ISO 9001:2015, UNE-EN 9100:2016 and UNE EN 15085-2:2008 standards, for those suppliers framed in the Aeronautical, Aerospace, Defense and/or Naval sectors or that supply any type of product or service to CMASA for these sectors:
 - CMASA reserves the right to approve products and services, methods, processes and equipment, as well as the release of products and services from the supplier.
 - CMASA reserves the right to request, if necessary, from the supplier the required competence of the people who participate in the processes that affect the final product or service provided.
 - If necessary, product verification or validation activities could be carried out by CMASA or its end customer, at supplier’s facilities.



- In specific cases and whenever it is considered necessary, CMASA or its end customer may participate in the design and development of the product or service to be provided, define special requirements, critical items or key characteristics, testing, inspection and verification of the same including verification of the production process. You may also define the use of statistical techniques for the acceptance of the product and the corresponding instructions for its acceptance by our organization.
 - The supplier must have a Quality Management System.
 - The use of external suppliers must be approved or designated by CMASA or the end client, including process supply sources.
 - The supplier must immediately notify CMASA of non-compliant processes, products or services to obtain, if applicable, approval for their disposal.
 - The supplier must prevent the use of counterfeit parts.
 - The supplier must notify changes that occur in previously contracted processes, products or services, as well as changes in external suppliers or production locations that affect our orders, to obtain our approval, if applicable.
 - The supplier must communicate to the Organization's external suppliers all the requirements indicated by CMASA.
 - The supplier must provide, whenever requested, test specimens for approval, inspection/verification, investigation or audit of the design.
 - The supplier must retain documented information related to our orders for at least 10 years, and CMASA may request said information at any time.
 - Right of access: CMASA, its clients and regulatory authorities will have access to applicable areas of the facilities and applicable documented information, at any level of the supply chain.
 - The supplier must ensure that people working for the Organization are aware of their contribution to product conformity and product safety, as well as the importance of ethical behavior.
- 18 – In the case of suppliers in the Aerospace, Aeronautical, Defense, Railway and Wind sectors, when a supplier NCR is detected by CMASA, the supplier must fill out an 8D, either in its own format or in a provided format by CMASA, to identify the root cause of the problem and the measures to be adopted so that the Non-Conformity is not repeated. For the rest of the suppliers, depending on the importance of the NCR, CMASA will consider asking the supplier to fill out an 8D identifying the root cause of the problem and the measures to be adopted so that the Non-Conformity is not repeated. If requested, the maximum period to send this 8D to CMASA will be 15 days.
- 19 – Quarterly we will evaluate your performance in the manufacturing and/or execution of services and/or products supplied to our organization, according to the following parameters:
- Depending on its Quality Level (NC), which is determined by two ratios:
 - * The Service Ratio (SR), in quantity and delivery time.
 - * The Quality Ratio (CR).
 - Depending on the rejected parts in the materials received by CMASA and sent by your company. Your status as a CMASA supplier, depending on the Quality Level obtained, will be:
 - $NC \geq 75\%$: Approved provider.
 - $75\% > NC \geq 40\%$: Conditionally approved supplier, pending the implementation of improvement actions justified in writing to CMASA, which can be evaluated by our company if considered necessary.
 - $NC < 40\%$: Supplier rejected. Furthermore, a particularly serious Non-Conformity in the opinion of Management may result in its classification as a non-approved supplier.



**CONSTRUCCIONES
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In the case of a supplier that supplies services and/or products for manufacturing intended for the aeronautical industry that affect the quality of the product made by CMASA, an evaluation of the risks associated with said supply will also be carried out as indicated in our “Supply risk management” subprocess, and CMASA may request actions from your company to eliminate or reduce the incidence of the detected risk.

ACCEPTANCE OF OUR PURCHASE ORDERS IMPLIES YOUR ACCEPTANCE OF OUR GENERAL PURCHASE CONDITIONS.

Issued by: Luis Nebra

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